

**North Kitsap Trails Association**  
**Board of Directors Meeting**  
**June 25, 2009**

---

Attendees: Jon Rose, John Hawkins, John Willett, Linda Berry-Maraist, John Kuntz, Sue Schroader

---

**A. Business**

1. Call to Order – Roll Call

The Board of Directors meeting of the North Kitsap Trails Association was called to order by Jon Rose, President, at 3:24 p.m. on June 25, 2009

2. Approval of minutes from last meeting

- a. John Willett made motion to approve the meeting minutes from May
- b. Linda seconded motion
- c. Unanimously approved

3. Treasurer's Report

- a. John Kuntz gave the Treasurer's Report – See Attachment 1
- b. Contributions for the Kingston to Indianola connection
  - o Bobbie Moore from Kingston contributed \$100
  - o John Nelson from Kingston contributed \$100
  - o Unknown contributed \$300
  - o Indianola Improvement Club would like to contribute \$1,500 but would like to know where to send it, etc. – John K. to get in contact with them
- a. Motion: OPG will contract work out to Seton Construction for the Kingston to Indianola trail connection and the NKTA can cut a check to pay for the work directly to Seton Construction.
  - o John Willett made motion to approve
  - o Linda seconded
  - o Unanimously approved

**B. Updates**

1. Paddle Kitsap – John Kuntz

- a. There are 11 paid paddlers, 9 not paid but registered and 3 that say they will register and pay
- b. The music is done, John Willett's band will play in Kingston for Friday night
- c. John K. met with the Kingston Downtown Association and they are all ready with volunteers
- d. Port of Kingston is ready to go

- e. Old Man House Park was the original stop but suggested Paddle Kitsap stop at the Indianola dock instead due to the canoe journey landing on the same weekend
- f. One month to go – need to do a push on the trails
  - o Advertise a trails “show & tell” at the Port of Kingston on Friday night
  - o Paddlers will be arriving from 3-5 p.m.
  - o Give informal update
  - o Get a group of bikers to ride the new trail from Indianola to Kingston
  - o Have NKTA exhibits ready to show and handouts
  - o JR or JK to give a 10 minute intro to talk about trails at 6:30 p.m.
  - o JK to do a press release and forward a copy to all board members
  - o Make sure gate at Norman Road is brushed (Elizabeth with OPG to do)
  - o John Hawkins can organize the bike ride from Indianola to Kingston
  - o Chris Hammett may be able to organize some runners
  - o Get announcements out to the Indianola Club
  - o Make the opening a party – call it the NK Trails Rendezvous
  - o Invite the press – Barry Blair

## 2. Heritage Park Update

- a. Elizabeth Wilson with OPG is expecting a contract from Seton Construction within next week for the clearing of the trail from Kingston to Indianola
- b. At this time it is anticipated to be \$1,200 to clear a 5’ wide path – bark will be additional
- c. Port of Kingston might be willing to write a check for materials
- d. Work can be done within the next 4 weeks
- e. JW and EW to meet Seton on site to go over flagged path
- f. Motion: Linda Berry-Maraist made the motion to give flexibility to Elizabeth Wilson and John Willett to spend up to \$3,500.00 for logging road improvements for the Heritage Park Option Property connection from Whitehorse to the Heritage Park based on a contingency that the Indianola Improvement Club sends the \$1,500.00 they anticipate sending
  - o John Kuntz seconded
  - o Unanimously approved
- g. A memorandum of understanding has not been signed yet by the County
- h. The work that needs to be done on the trail should be completed prior to the signing of the MOU according to Lori Rainmaker at the County
- i. To open up parking on the Heritage Park property, eco-blocks need to be moved and a barn needs to be torn down
- j. Two ponds are a concern to the County – road already crosses through the middle
- k. Gravel pit at the end of Norman Road would be good for parking – just needs to be scraped to get rid of weeds

## **C. Projects/Other/Next Steps (Items in order according to agenda but not discussed in order)**

### 1. New Board Members/Changes to Structure

- a. Motion: John Willett made the motion to nominate Duke Bourgeois as a new board member
    - o Linda B-M seconded
    - o Unanimously approved
  - b. Would be good to work with Pearl Leaders to find out their interest on being on the board
    - o Ken Shawcroft (JR to contact)
    - o Craig Curtis (JR to contact)
    - o Carolina Veenstra (JW to contact)
    - o Dave Haley (JW to contact)
  - c. Motion: Linda Berry-Maraist made the motion to invite all of the above and Steve Bauer or for him to appoint a representative
    - o John Willett seconded motion
    - o Unanimously approved
2. Trail Routes “Sound to Coast”
- a. KRCC is moving ahead with putting a trail group together
  - b. JW has been invited as a representative from NKTA
  - c. WSDOT has not pulled their official committee together yet, currently ad hoc
  - d. PRTOP has opportunity to look for grants – Linda to call Pat to find out status of grants
  - e. All groups need to come together and share information
3. County Involvement with NKTA
- a. Not specifically discussed
4. NPS Grant Update/Work on Mission/Vision
- a. Linda will get it going with NPS
  - b. Linda will complete NPS renewal form
  - c. They are looking at the 3<sup>rd</sup> Monday in July to hold the next meeting around 6:00 to 6:30 p.m.
5. Water Trails
- a. John Kuntz reviewed the past meeting discussions with Linda
  - b. We are ready to issue a letter to the route owners to see if they can attend a group meeting
  - c. Will have group meeting after Paddle Kitsap in the 2<sup>nd</sup> week of September
  - d. John K. to write letter – Jon R. to review – Sue to send out

**D. Next Steps**

- 1. Miscellaneous
  - a. Linda won't be at the July 23<sup>rd</sup> board meeting
  - b. Unanimously agreed to have meeting anyway
  - c. JR will be resigning his presidency by September but would like to remain a board member

Meeting adjourned at 4:57 p.m.

Respectfully Submitted:

Sue Schroder  
Secretary, NKTA

Attachment 1 – Balance Sheet

## Nk Trails Association Financial Report

Starting Balance	\$1,745.00
Income	\$ 300.00
Whitehorse Donations	\$ 200.00
Total Income	\$ 500.00
Expenses	
WA State	\$ 10.00
Total Expenses	\$ 10.00
Ending Balance	\$2,235.00